

Minutes of Friends of Montalbo School Meeting held 27th September 2018.

Present:

Mr C Minikin –Headteacher
Simon Miller –FOMS Treasurer
Julia Steele
Hazel Rayner
Sam Dent

1. Apologies:

Shaun Thornton
Laura Francis
Abi Smith
Louise Finlay
Rebecca Simpson

2.Minutes of last meeting: Minutes of meeting 13th June 2018 were discussed and agreed.

3.Matters Arising:

Summer Raffle raised £907.35.

FOMs had written to GSK Care Committee requesting a raffle prize donation. This was not actioned by raffle draw. Shaun received update 25th September 2018 from Teresa Tallentire apologising for the long wait with regard to CARE donation request, explaining the situation. Hopefully a decision will be made soon.

4. Finance Update from Simon

£5772.96 in account.
£2135.00 of this is allocated to garden project.
£100.00 petty cash
£20.00 float

Action: Waterproof jackets and trousers have not yet been purchased for nursery and reception by Mrs Bartoli and therefore money needs setting aside. Simon to see if Mrs Bartoli ready to order and cost to be confirmed.

Action : Abi, can you please confirm any other funding required for garden project or income specific to garden project.

5.List of FOMs stock /items we need to order

Action : Simon to order glow sticks.

Action: Louise to confirm with Julia or Simon which glitter tattoos to order and where usually purchased from. Both need to be ordered for Halloween Disco.

6. Class Fundraising –Tea towels /Christmas cards –deadlines for art work

Sam updated on deadlines for art work. Decision made not to order tea towels this year due to deadline for art work.

Deadline for Christmas Card packs is 17th October 2018.

Action: Sam and Mr Minikin to arrange art work in class and return before deadline.

7. School lottery update /promotion

Abi forwards details of weekly winner to Julia to forward to Rebecca to add to FOMs Facebook page.

Current projected annual income £1268.80. 41 players with 61 tickets being played.

Group discussed what we will spend lottery income on. Decision made to purchase iPads /Computer tablets for school.

Action: Julia to forward fortnightly update to FOMs members excluding list of current players.

Action: Julia to add update to FOMs Facebook page explaining money raised to date and explanation of planned spend.

Action: Rebecca to add posters to FOMs page and Mr Minikin will arrange colour posters on school board and possibly on App.

8. Halloween Disco:

Halloween Disco agreed date Thursday 1st November 2018.

5.30pm -6.30pm Key Stage 1

6.45pm -7.45pm Key Stage 2

Tickets £1.50

Actions:

Mr Minikin to arrange tickets and posters. Copy of poster to be uploaded to FOMs page

Simon to purchase Hotdogs /Buns. We have tomato sauce

Sam will buy sweets. We have plenty of sweet bags

Dilute blackcurrent and orange to be made up –Julia to purchase blackcurrent

Julia /Shaun to purchase 10 prizes (5 for each Disco)

Julia to ask Louise if available to do Disco

Shaun to organise Halloween Decorations.

Decision made to look into purchasing Glitter ball for Hall once building work completed.

We need to ask for helpers /volunteers to help out with glitter tattoos etc

9. Official Garden Opening:

Mr Minikin explained that this will take place 2pm on Thursday 18th October. FOMs invited as well as local businesses etc that have supported school with raffle prizes /funding etc /.

10. Future fundraising events:

-Bingo night –Future event to be arranged. Date to be discussed /confirmed at future meeting.

Action: Julia to add to future agenda

-Casino night –Sarah O’Doherty happy to run a Casino night. Mr Minikin to speak to Sarah regarding details.

Action: To add to future agenda and look to organise around Easter 2019.

-Christmas Fair / Market –Mr Minikin discussed Christmas Market. Proposed date Tuesday 11th December 2018, 5pm -7pm.

Vision –market /craft stalls. Mr Minikin to move forward after Official Garden Opening on 18th October.

Santa in carriage with professional photographer -? Claire Collinson to take photos of Children meeting Santa

Choir singing

Mulled wine /Hot Chocolate /Refreshments /Mince Pies

Action –discuss at future meeting

Action –enquiries to be made regarding music licence to play music outside.

-Christmas Performances –dates to be confirmed

-Date for diary –Christmas Carol Service to be held at St Mary’s Church 14th December 2018

-Pantomime Provision –Pantomime funded by Ali Briggs last year –

Action ;Mr Minikin to look at for this year.

Christmas Raffle

Actions:

Julia to speak to Louise regarding getting tickets printed.

Prizes –Hampers to be organised. Donations requested.

Tickets to be organised and printed to put in school bags from 1st December 2018

We will need to confirm amount we need to get printed.

Tickets to be available to sell at Christmas Fair /Market and at School Performances (dates to be confirmed) We will need to decide if draw will take place at School Performances so that detail can be added to tickets.

Beaumont's Recycling Collection –Provisional date 28th February 2019

Action: Julia to confirm with Lisa from Beaumonts.

Race Night –Possible future fundraising idea

AOB :

School Defibrillator –Members of staff have recently attended First Aid training and commented on benefit of School having own Defib.

FOMs agreed funding towards this.

Action –Julia to look at documentation forwarded by Mr Minikin and feedback ASAP

Date of Next Meeting:

Tuesday 6th November 2018 -5.00pm