

Minutes of Friends of Montalbo School Meeting held 6th November 2018.

Present:

Mr C Minikin –Headteacher
Simon Miller –FOMS Treasurer
Julia Steele
Hazel Rayner
Shaun Thornton
Abi Smith
Louise Finlay

1. Apologies:

Sam Dent

2. Minutes of last meeting: Minutes of meeting 27th September 2018 were discussed and agreed.

3. Matters Arising:

Class Fundraising –cards have arrived and have been circulated to pupils. Orders via school to be returned by this Friday. Orders can also be made on-line.

Future fundraising events to be discussed after Christmas.

4. Finance Update from Simon

£5772.96 in account.

Payment for info station to be made £460.

Halloween Disco -£242 raised. Simon still needs receipts from Sam then final amount raised can be shared.

Action: Waterproof jackets and trousers have not yet been purchased for nursery and reception by Mrs Bartoli and therefore money needs setting aside. Simon to see if Mrs Bartoli ready to order and cost to be confirmed.

Action: IPADs to be purchased with funds in the account. Simon to get quotes for Apple IPADs, 32gb with tough case. Abi and Hazel have contacts. Information to be forwarded to Simon.

Action: Information board to be put together with posters showing what FOMs have raised via fundraising and what we have spent the funding on. Also need to add relevant School Lottery Posters and details of funding lottery raises.

5. School lottery update /promotion

Julia has forwarded regular update that Abi receives.

Currently have 42 players with 62 tickets being played.

Decision made to purchase iPads /Computer tablets for school.

Action: Rebecca to add posters to FOMs page on a regular basis and Mr Minikin will arrange colour posters on school board and possibly on App.

6. Christmas Market –Mr Minikin discussed Christmas Market.

Date Tuesday 11th December 2018, 5pm -7pm.

Vision –market /craft stalls. Key stage 2 will be making items to sell. Sellers to pay £6 for stand.

Raffle –tickets to go into children's school bags and to be sold at Christmas Market, Key Stage 1

Performance on 12th December. To be drawn after Nursery performance on Thursday 13th December.

Santa in carriage with professional photographer -? Claire Collinson to take photos of Children meeting Santa

Choir singing

Mulled wine /Refreshments /Mince Pies

Actions

- enquiries to be made regarding music licence to play music outside
- Louise to order raffle tickets. To go into school bags. Julia has put some hampers together and will put together more with any donations. Prizes to be put together after next meeting on 4th December.
- Simon to order selection boxes. Selection box to be given to children when they visit Santa and also each child to be given a selection box from FOMs at end of this term.
- Abi to organise Mulled wine. Will make tester for FOMs meeting 4th December.
- Leaflet to be designed by the children and then printed to put through local properties advertising the market.
- Details to be added to FOMs facebook page and to be added to display boards to have out during book fair and parents evening.
- Mr Minikin to find out what stalls the children are having.
- Mr Minikin to advertise Christmas Market in newsletter and on School App and to ask for donations for raffle and bottle tombola.
- FOMs to organise bottle tombola. Julia to ensure we have enough raffle tickets for this. We may be able to have ordinary tombola depending whether children are organising one.
- Need to purchase paper or polystyrene cups for Mulled wine etc.
- Need to purchase mince pies.
- Advertise for helpers
- Louise /Abi to keep list of stall holders. Julia passed details of Kimberley Batey to Louise who is interested in having a stall
- Julia to put list of raffle prizes together.

Current availability:

11th December –Abi, Louise, Simon, Julia

12th December –Abi, Louise, Simon, Julia

13th December –Abi, Hazel, Julia

Date of Next Meeting:

Tuesday 4th December 2018 -5.00pm